

**COMMUNITY HIGH SCHOOL OF VERMONT/CORRECTIONS EDUCATION
FACULTY MEETING MINUTES
Montpelier Elks, Montpelier, VT
October 31, 2014
Annual Core Competency Training for CHSVT/VCI**

Approved

CHSVT Present: Charity Baker, Cara Berryman, Jack Carson, Jeff Cassarino, Marina Cole, Chris Cosgrove, John Cross, Lindsay Dakers, Sean Dobbin, Pauline Dwyer, Jerry Fortin, Jennifer Gaito, Laurette Garrand, Harmony Harriman, Lisa Harrington, Gary Harris, Mary Beth Heiskell, Dan Hescok, Marlena Hughes, Molly Humphrey, Ben Irish, Mike Lacoss, Dana Lesperance, Tod Lessard, John Long, Paul Major, Eric Marchese, Troy McAllister, Jan Noskey, Wilhelmina Picard, Broni Plucas, Mary Poulos, Sharon Renault, Nick Rulon, Bob Salzman, Sheila Sayah, Dana Scofield, Bobbi Shutts, Jeanne Smith, Angie Stewart, Sharon Strange, Claire Swaha, Chad Thompson, Scott Tomlinson, John Vorder Bruegge, Matt Ware

CHSVT Absent: Barb Hagen, Sarah Loveless, Bill Storz

VCI Present: Barry Allen, Mike Carbonneau, Howard Deuso, Mark Duquette, Ryan Fletcher, Doug Lounsbury, Steve Maxfield, Tim McCarthy, Mike Place, Marshall Rich, Jerry Schartner, John Trenholm, Greg Young

VCI Absent: Leonard Chase, Dennis Poulin

Approval of Prior Meeting Minutes

John Cross moved to approve the meeting minutes of September 26, 2014. John Vorder Bruegge seconded the motion. The minutes of the September 26, 2014 meeting were approved.

New Staff Introductions

Greg Young is now working for VCI, out of central office, as a Work Program Coordinator.

Tim McCarthy is working as an interim Correctional Foreman in the Print and Sign Shop.

Information and Updates – Wilhelmina

Facility Changes:

There has been a mission change at Windsor and Northwest.

Windsor will become a minimal security, transitional facility. A new Superintendent has been hired as part of the new process.

Northwest will be transitioning to a sex offender population.

Budget:

The faculty is doing well containing costs. The budget looks good so far.

The Title I grant has been approved. Working with Mary Malloy at AOE on the specifics.

Office of Civil Rights:

Results of findings is complete. A letter will be sent shortly with the specifics. We may hold a special meeting to go over the report. There will be a press release in D.C. using our school as an example.

VCI:

Hazel Hunter will be visiting sites for a work safe audit. The shops look good and should do well with the audit.

Q&A

There was a request to explain how the Chittenden facility works as a workcamp.

There was a request to have Guidance Counselor training for the faculty to help students moving on after earning a high school diploma. There can and will be trainings at faculty meetings and in smaller groups at individual campuses to help facilitate this process.

There was a question about whether or not campus requests for supplies should be stopped due to budget constraints. Answer: Ask for what you need to do your job. The budget is very tight but we are operating on a “business as usual” plan and will be readjusting, as needed, on a quarterly basis.

The amount of Title I money being presented to CHSVT is still not known. Federal funds have declined nationally. The annual Student Census report will help determine our funding amount. Troy is working in Focus to get the needed information.

Core Competency Training

Confidentiality and Mandatory Reporting – Troy

Diversity – Dana

Professional Boundaries/Report Writing – Marshall/Dana

PREA/Sexual Harassment/ACT I – Greg/Troy

Professional Boundaries Follow-up – Wilhelmina

The meeting adjourned at 1:35 p.m.

Respectfully Submitted,

Sheila Sayah